



**Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra**

Subject: Minutes of Pre-Bid Conference.

- 01) A pre-bid conference was held under the chairmanship of Jt. Chief Executive Officer (S), SMVDSB on 14.06.2024 at 11:30 AM to address the various issues/queries pertaining to the e-Notice Inviting Tender (e-NIT) issued under endorsement No. CO/RFID/TGS/09/48 dated 06-06-2024. The following officers / officials and representatives of the companies participated in person in the pre-bid conference / meeting:

Participants in the pre-bid conference:

1. Dy. Chief Executive Officer (AS), SMVDSB, Katra.
 2. FA/CAO, SMVDSB, Katra.
 3. Tehsildar, SMVDSB, Katra.
 4. Deputy Manager (Operations), SMVDSB, Katra.
 5. Asstt. Manager (IT), SMVDSB, Katra.
 6. Sh. Rohit Sambyal, Director, M/s G-Max IT Service, Jammu.
- 02) At outset, Jt. CEO (S) SMVDSB welcomed all the members on board and after the introduction part, threadbare discussions were held with regard to the implementation of project which includes Registration and Tracking of Service Providers, Operation of Prepaid counters enroute to Bhawan, MIS Reporting etc. through RFID driven mechanism / technology.
- 03) The committee subsequently conducted an in-depth deliberation and following a thorough discussion, the designated committee made various decisions in response to the questions raised during the pre-bid conference. These decisions are documented with this MoM at:
- a) Reply to the queries of bidder (Annexure 'A').
 - b) Addition of RFID based luggage trolley (Annexure 'B').
 - c) Revised Price-Bid (Annexure 'C').

This issues with the approval of Chief Executive Officer, SMVDSB, Katra.

**Sd/-
(Satish Kumar Sharma), JKAS
Joint Chief Executive Officer**

**No.: CO/RFID/TGS/09/96
Date: 29-06-2024**

Annexure – ‘A’

(Decision of the committee in response to the queries raised by the prospective bidders during the pre-bid conference held on 14.06.2024)

S. No.	Points raised for clarification	Decision taken by the committee
1.	The End-of-Life (EOL) status of the existing hardware is not specified in the tender document, which is a crucial consideration for planning and budgeting purposes.	Under Clause 07 of the e-NIT, bidders are encouraged to conduct a site visit enabling them to gain a precise understanding of the existing infrastructure and operational environment, helping them to prepare accurate and competitive bids.
2.	<p>In page 15, part (b), point 1, the criteria for experience and past performance lack specificity, particularly concerning the requisite experience in executing prepaid management with RFID tracking systems. We propose incorporating a minimum of three years experience in this domain, consistent with previous tender criteria issued in 2018.</p> <p>Additionally, experience in deploying and maintain long range wireless networks without third party involvement should be stipulated, along with certification of uptime and performance from reputable government, semi government, PSU and Autonomous Organizations.</p>	<p>The technical eligibility criteria under clause No. 11 (B) (i) of the e-NIT is based on the current project requirements. These include the operation of Prepaid management, Network installation, Registration through Smart Card / RFID Card, Tracking, and the software for registration and prepaid management. The clause mandate three years of regular experience in these areas.</p> <p>Clause No. 11 (B) (i) of the e-NIT contains the provision of laying of network infrastructure.</p> <p>Further, Clause No. 11 (B) (i) of the e-NIT to be revised as under: The Bidder should have regularly and interruptedly provided services of RFID/Smart Card/Digital Card-based Registration, Tracking, Prepaid Management, implementing of required registration/booking software and laying network infrastructure in a Govt., Semi-Govt., PSUs, Corporate and Autonomous Bodies / Organizations (Documentary evidence to be attached) for the last three years ending 31st march of the previous financial year.</p>
3.	Similarly, in page 15, part (b), point 2, the requirement for one year of experience in multiple sub-scopes within the past five years should be revised to include a minimum of three years' experience specifically in prepaid management systems with RFID tracking and surveillance utilizing long-range wireless networks.	Clause No. 11 (B) (ii) does not specify the experience in terms of years but ensure that the participating bidder has experience in executing at least one project in the similar field.

4.	<p>Page 15, part (b), point 4, necessitates that bidders possess proprietary-designed software. To substantiate this requirement, we propose requesting financial transaction records from the past year related to prepaid management systems, along with a proof of concept during the technical bid phase.</p>	<p>Clause 11 (B) (iv) of the e-NIT requires that the Bidder must have in-house proprietary software designed and developed for inspection and prepaid services, without reliance on any third-party companies (documentary proof required). This ensures that if the Successful Bidder chooses not to use the existing software for prepaid management operations, he may have the capability to design his own software without third-party dependence.</p> <p>The Clause 11 (B) (iv) of the e-NIT, shall added with: An undertaking affirming this should be submitted on the bidder letterhead.</p>
5.	<p>Finally, in page 24, part Z, point 2, the provision for manual prepaid booking during system failures presents a risk of potential corruption and revenue loss for SMVDSB. We strongly recommend the removal of this provision from the tender document to uphold transparency and integrity of financial transaction involved during project execution.</p>	<p>Clause 23 (Z) (2) of the e-NIT be revised as under:</p> <p>During the system restoration period, it is essential to maintain uninterrupted prepaid management operations. To ensure this, the Successful Bidder must always keep in place a parallel wireless network facility, allowing prepaid management to continue operations for accurate record-keeping and seamless continuation of operations.</p>
6.	<p>MSME exemption in Tender Fee, EMD and relaxation from 80 technical persons to 20 technical persons in Clause No. 11 (B) (iii) of the e-NIT.</p>	<p>No change</p>
7.	<p>Revision of Clause No. 11 (B) (iii) of the e-NIT, as per the followings:</p> <p>The Bidder should have regularly for atleast last three years ending 31st March of the previous financial year has provided same/similar services of RFID / Smart Card / Digital Card based Registration, Tracking, Prepaid Management, implementation of required registration/booking software and laying of network infrastructure.</p>	<p>No change</p>
8.	<p>Revision of Clause No. 11 (B) (iii) of the e-NIT, as per the followings:</p>	<p>No change</p>

	<p>In any one of the last 05 FYs, the Bidder must have successfully completed Work order for any one of the below stated same/similar nature services:</p> <ol style="list-style-type: none"> 10000 RFID based registrations Smart Card based registrations Tracking through RFID Providing of software for registration/booking/tracking CTTV surveillance and laying of network either wireless or through OFC" 	
9.	To allow the EMD in the form of Bank Guarantee.	Not allowed.
10.	Last date of submission of bids	06 th July, 2024 upto 11 AM
11.	Date of opening of Financial Bids	06 th July, 2024 upto 03 PM
12.	Location of prepaid counters enroute Bhawan	<ol style="list-style-type: none"> 1. Banganga. 2. Tarakote YRC 3. Jalpaan 4. Adhkuwari (02 counters) 5. Satya View Point 6. Bhawan (02 counters) 7. Sanjichhat 8. Bhairon Ji
13.	Integration of services.	<p>The services of Pony, Pithu, Palki, and RFID-based Luggage Trolley at all prepaid counters enroute Bhawan shall be made available to the pilgrims only through the RFID Yatra Card issued to them upon yatra registration.</p> <p>The Successful Bidder shall be responsible for procuring and installing all necessary hardware and software at his own expense to seamlessly integrate the services of Pony, Pithu, Palki, and RFID-based Luggage Trolley with the RFID-based Yatra Access Card system.</p> <p>The Successful Bidder must ensure that each pilgrim is assigned to the hired service and can be tracked along-with the Pony Operator / Pithu / Palkiwalla / Trolley enroute to Bhawan.</p>

Addition in the Clause No. 08 of the e-NIT (Scope of Successful Bidder):

1. In addition to providing of Pony, Pithu, and Palki services, the successful bidder must also offer/provide service of "RFID-based Luggage Trolley" to the pilgrims at prepaid counters Banganga, Adhkuwari, Bhawan and, Tarakote YRC. This addition aims to enhance the convenience and efficiency of luggage management for the pilgrims.
2. Each trolley must be fitted with RFID tags for tracking along designated prepaid routes to Bhawan. The tracking portal for Pony/Pithu/Palki services should enable real-time monitoring of trolley movements. Prior to procurement the design, model, and strength of the trolleys must be get approved from the Competent Authority of the Shrine Board.
3. The service charge established for Pony, Pithu, and Palki services will also be applicable to the hiring of RFID-based Luggage Trolleys.
4. The Vendor may levy a refundable security deposit of Rs. 500/- per trolley, as an insurance against damages, which may be reviewed by the Board from time to time.
5. The successful bidder must procure a total of 600 RFID-based Luggage Trolleys. These trolleys will be distributed as follows: 200 at Banganga, 200 at Bhawan, 150 at Adhkuwari, and 50 at Tarakote, so as to ensure that an adequate number of trolleys are available at each location, thereby facilitating the convenience of pilgrims using the services. However, in case the demand for luggage trolleys increases over time, the successful bidder will be responsible for supplying the additional trolleys at their own expense.
6. The successful bidder will be responsible for the complete management of the RFID-based luggage trolleys. This includes their storage, distribution, collection, and any necessary repairs and maintenance. The bidder must ensure that the trolleys are well-maintained and readily available for use by pilgrims at all times. Whereas, the Shrine Board will manage the provision of space and the necessary infrastructure for stacking and storing these trolleys.

