



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,  
SHRI MATA VAISHNO DEVI SHRINE BOARD,**

Central Office, Jammu Road, Katra (J&K) – 182301

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dyceoj@maavaishnodevi.net

**Notice Inviting e-Tender**

**e-NIT No. CO/Pur/NE/609/10778 Dated: 28-03-2024**

For and on behalf of the Shri Mata Vaishno Devi Shrine Board. Through Chief Executive Officer, (herein after referred as SMVDSB) e-Tenders under two bids system are invited from the reputed professional manufacturers / authorized suppliers dealing in Supply of **Pouch Prasad** to Shri Mata Vaishno Devi Shrine Board, Katra for a period of **One Year, F.O.R. at Non Engineering Store, Banganga (Katra)** as per the detail given below. The rate approval order is **extendable upto One Year** on the existing approved rates, terms and conditions, subject to satisfactory supply of aforesaid items as per the sole discretion of the competent authority of SMVDSB:-

S.No	Description of Material.	Approx. Quantity required	Tender Fee (non refundable)	Amount of EMD in the shape of CDR / FDR
1	<p><b><u>Pouch Prasad</u></b> <u>Twin sachet paper covering Pouch Prasad in two sachets (Glassine Paper with heat sealable Food Grade Paper of size 55 x 120 mm containing 5 gms Crystal Sugar (Mishri) and in 2nd sachet containing one no coin of pure aluminium, diameter 20.4 mm and thickness 1.4 mm with Shrine Board logo in one side and pindies of Mata Ji on other side and engraved year of supply.</u></p> <p><b>Note:</b> please also incorporate the following on the wrapper:- (a) <b>SMVDSB SMVDSB PRASAD KHAZANA</b> (b). Alphabet code of the approved firm is to be printed below the word PARSHAD on the wrapper.</p>	1,50,00,000 Nos	Rs. 1,500/-	<b>Rs.9,98,000/-</b>

The e-NIT consisting of Qualifying Information, Eligibility Criteria, Specifications, Bill of Quantities, (B.O.Q), set of Terms & Conditions of Contract and other details can be seen / downloaded from the website:- <http://jktenders.gov.in> & on SMVDSB website [www.maavaishnodevi.org](http://www.maavaishnodevi.org) as per following schedule:

<b>Date of Publishing of e.NIT</b>	<b>28.03.2024 at 03:00PM</b>
<b>Download Start Date</b>	<b>28.03.2024 from 03:30PM onwards</b>
<b>Bid Submission Start Date</b>	<b>28.03.2024 from 04:00PM onwards</b>
<b>Bid submission End Date (Online)</b>	<b>15.04.2024 upto 2 PM</b>
<b>Date of Opening of Technical Bid (Online)</b>	<b>16.04.2024 at 3 PM</b>
<b>Date of Opening of Financial Bid (Online)</b>	<b>Shall be intimated to the technically qualified bidders.</b>

The Bids shall be deposited in Electronic Format on the e-tender portal and should be submitted strictly in accordance with the provisions of the detailed e.NIT. Complete bidding process will be done online on e-tender portal [www.jktenders.gov.in](http://www.jktenders.gov.in). However, the Bid document is also available on the official website of SMVDSB i.e. [www.maavaishnodevi.org](http://www.maavaishnodevi.org) for reference purpose only.

**Non Refundable Tender Fee of Rs.1,500/- (Rupees One Thousand Five Hundred Only) shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero) without which the tender/offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in the prescribed Technical Bid Form at Annexure-‘A’. (Tender Fee in the shape of Demand Draft shall not be accepted).**

**The Earnest Money in the form of CDR / FDR pledged to Chief Accounts Officer, SMVDSB, Katra amounting to Rs.9,98,000/- (Nine Lakh Ninety Eight Thousands only) drawn from any Nationalized / scheduled Bank or through NEFT shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero) without which the tender/offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in the prescribed Technical Bid Form at Annexure-‘A’ and ‘B’. (EMD in the shape of Demand Draft shall not be accepted). The EMD of unsuccessful bidders will be released after the completion of Tendering process / issuance of LOA.**

No Proposal shall be submitted to SMVDSB in physical form unless and until the same is uploaded on the e-tendering website. The Hardcopies of the Technical Bid documents viz. Tender Fee (Demand Draft/NEFT), EMD (CDR/FDR), PAN, GST and other documents (**except the Financial Bid**) shall be deposited via Registered Post or Speed Post in the office of Dy. Chief Executive Officer (V), Purchase Department, Shri Mata Devi Shrine Board, Central Office, Katra – 182301 before the opening of the technical bid **i.e. 16-04-2024 upto 03:00 PM** without which the offer submitted by the firm shall not be considered. SMVDSB is not responsible any postal delay whatsoever.

**Sd/-**  
**(Vishavjeet Singh), JKAS**  
Dy. Chief Executive Officer  
S. M. V. D. Shrine Board, Katra

**No: CO/Pur/NE/609/10778**  
**Dated: 28-03-2024**

### **Instruction to bidders regarding e-tendering process:-**

1. The interested bidder can download the NIT/bidding document from the website **www.jktenders.gov.in** and **www.maavaishnodevi.org**.
2. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors.
3. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
4. The Technical Bids shall be opened online.
5. Financial Bids of bidders who have qualified the technical bid shall be opened online, date and time shall be communicated separately.
6. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
7. Bids will be opened online as per time schedule mentioned in the NIT.
8. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
9. The SMVDSB will not be responsible for delay in online submission of bids whatsoever reasons may be.
10. All the required information for bid must be filled and submitted online.
11. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents.
12. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
13. Bidders are advised to use "My Documents" area in their user on **http://jktenders.gov.in**, e-tendering portal to store important documents like Balance sheet, GST Registration Certificate, Tax Clearance Certificate, IT certificate, Manufactures authorization and other related documents etc., and attach these certificates as Non-Statutory documents while submitting their bids.
14. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same as it contains.
15. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF \ Scan properly.
16. The guidelines for submission of bid online can be downloaded from the website **http://www.jktenders.gov.in**.
17. The SMVDSB shall not be held responsible for selection criteria/policy matter being adopted by the Directorate of Information regarding publishing the e-NIT, in any of the newspaper under circulation.
18. The tenderer should carefully study the document and prepare his tender with consideration of all provisions of the document. He should fully acquaint himself with site conditions and all other factors which may influence preparation of his tender.



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**Notice Inviting e-Tender**

**e-NIT No. CO/Pur/NE/609/10778      Dated: 28-03-2024**

**Subject:** e-Tenders under two bids system are invited for and on behalf of Shri Mata Vaishno Devi Shrine Board through Chief Executive Officer Shri Mata Vaishno Devi Shrine Board (herein after referred as SMVDSB) from the reputed professional manufacturers / authorized suppliers dealing in **Pouch Prasad** to Shri Mata Vaishno Devi Shrine Board, Katra for a period of **One Year, F.O.R. at Non Engineering Store, Banganga (Katra)** as per the detail given below The rate approval order is **extendable upto One Year** on the existing approved rates, terms and conditions, subject to satisfactory supply of aforesaid items as per the sole discretion of the competent authority of SMVDSB.

**1. REQUIREMENT:**

e-Tenders under two bids system are invited for and behalf of Shri Mata Vaishno Devi Shrine Board through Chief Executive Officer Shri Mata Vaishno Devi Shrine Board (herein after referred as SMVDSB) from the reputed professional manufacturers / authorized suppliers dealing in Supply of **Pouch Prasad** to Shri Mata Vaishno Devi Shrine Board, Katra for a period of **One Year, F.O.R. at Non Engineering Store, Banganga (Katra)** as per the detail given below.

**2. TENDER SCHEDULE:**

<b>Date of Publishing of e.NIT</b>	<b>28.03.2024 at 03:00PM</b>
<b>Download Start Date</b>	<b>28.03.2024 from 03:30PM onwards</b>
<b>Bid Submission Start Date</b>	<b>28.03.2024 from 04:00PM onwards</b>
<b>Bid submission End Date (Online)</b>	<b>15.04.2024 upto 2 PM</b>
<b>Opening of Technical Bid (Online)</b>	<b>16.04.2024 at 3 PM</b>
<b>Opening of Financial Bid (Online)</b>	<b>Shall be intimated to the technically qualified bidders.</b>

- In case of holiday the bids will be opened on the next working day. Further the price bids of only those tenderers shall be opened who qualify for the same after scrutiny of the documents in technical bid.
- The e-NIT is also available on SMVDSB website **www.maavaishnodevi.net** for reference only.
- The SMVDSB will not be responsible for any delay in online submission of the bid due to any reason (Technical or otherwise).
- Conditional bids are liable to be rejected.

**3. PROCEDURE FOR SUBMISSION OF TENDER:**

The Tenderers are required to submit their Bids (Technical as well as Financial) on e-Tendering portal i.e. **www.jktenders.gov.in** under 2 bids system as per given below:

## **A. Technical Bid**

- i) **Non Refundable Tender Fee of Rs.1,500/- (Rupees One Thousand Five Hundred Only) shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero) without which the tender/offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in the prescribed Technical Bid Form at Annexure-‘A’. (Tender Fee in the shape of Demand Draft shall not be accepted).**
- ii) The Earnest Money Deposit in the form of CDR / FDR only pledged to Chief Accounts Officer, SMVDSB, Katra amounting to **Rs.9,98,000/- (Rupees Nine Lakh Ninety Eight Thousands only)** drawn from any Nationalized / scheduled Bank shall be uploaded alongwith Technical Bid Documents on e-tendering portal without which the offer submitted by the participating bidder shall not be considered. Hard copy of the EMD, in a separate envelope, shall be deposited via Registered Post or Speed Post in the office SMVDSB before the opening of Online Technical Bid without which the offer submitted online shall not be considered.**(EMD in the shape of Demand Draft shall not be accepted).**
- iii) **Experience / Past Performance**
  - a. The Bidder (manufacturer / Authorized supplier) should have regularly for atleast last three years ending 31<sup>st</sup> March of the previous financial year, manufactured / supplied the material mentioned in the e-NIT with the same or higher specifications as per Annexure – A (supply orders to be attached along with a consolidated detail to be self attested).
  - b. The bidders should have manufactured or supplied at least 60% of the estimated quantity of the similar product in at least one of the last five (05) years ending 31<sup>st</sup> March (supply order to be attached).
- iv) **Capability, Equipment & Manufacturing Facilities:**
  - a. The bidder must have an annual capacity to manufacture and supply at least the estimated quantity or higher (self certificate to be attached).
- v) **Financial Standing under all conditions:**
  - a. The average annual financial turnover of the “The Bidder” during the last three years, ending 31st March of the previous year should be 40-80% of the estimated cost of the product as per the annual audited balance sheet and profit & loss account of the relevant period duly authenticated by a Chartered Accountant. Copies of the ITRs for the last three (03) years to be attached. (The turnover of the sister concern firms / subsidiaries shall not be considered by Shrine Board).
  - b. Bidder (Manufacturer / Authorized supplier) should not have suffered any financial loss for more than one year during the last three (03) years ending on the 31 st March of the previous year.
  - c. The Net Worth of the Bidder (Manufacturer / Authorized supplier) should not be negative on 31st March and also should have not eroded by more than 30% (thirty percent) in the last three years, ending on 31st March.
- vi) Self-attested copy of GST Registration Certificate & PAN.
- vii) **Declaration Certificate:-**Declaration Certificate that no case is pending with the police / court against the bidder / firm / company /Agency and not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc **(as per annexure D)**

- viii) **Submission of Signed and Stamped documents:-** The bidder shall submit duly signed and stamped tender Document conforming the acceptance of Terms and Condition mentioned in the e-NIT.
- ix) **No Deviation Certificate:** - The bidder shall submit No Deviation Certificate as per format enclosed at **Annexure – E**.
- x) **Affidavit regarding supply of material:-**Affidavit duly attested by Notary/1<sup>st</sup> Class Magistrate in support of the supply of material during the rate contract Period or till the finalization of Fresh Rate Contract whichever is later.
- xi) **Submission of samples:-** Each of the participated bidders shall have to submit the sample of Pouch Prasad along with technical bid.

**Note: Scanned Copies of all the Technical Bid documents have to be uploaded online without which the offer submitted by the bidder shall not be considered.**

#### **B. Financial Bid (BoQ):**

- i) Price bid shall be as per BOQ & has to be submitted **online only**. (Format as per Annexure – B) Submission of the Hardcopy of the same tantamount to rejection of the bid submitted online.
- ii) The price bid should be absolute and unconditional.
- iii) The price bid shall be opened in respect of the bidders who have qualified in the technical bid. Rates are required to be quoted strictly as per prescribed UOM mentioned in the BOQ.

#### **4. Description of the Material:**

Pouch Prasad

#### **5. SAMPLES**

The bidder shall have to submit Five samples **Pouch Prasad** along with the Hardcopies of the Technical Bid Documents as per the required or higher specifications to SMVDSB without which the offer submitted online shall not be considered.

**Any participating bidder wishes to inspect the sample of Pouch Prasad may visit “Office of the Chief Executive Officer, Purchase Department, SMVDSB, Central Office, Katra” on any working day from 10 AM to 5 PM before the submission of the online bid. No claim / query shall be entertained after opening of the online bid (Technical as well as Financial).**

#### **6. RATES:**

The rates quoted must be F.O.R. Non Engineering Store, Banganga, Katra inclusive of GST, levies/discounts & other taxes.

**The supplier shall have to mention the GST No. 01AAETS9822J1ZC of Shri Mata Vaishno Devi Shrine Board Katra while raising their bill of supplies. While filing GSTR-I, the supplier shall classify the supply / Service made to Shrine Board under Business (B to B) Sales. The supplier shall also mention six digit HSN code of the material to be supplied. In case the vendor doesn't upload / mention the bill under B to B, the GST amount levied in the Bill shall not be paid.**

The supplier shall file GSTR 1 and 3B within the due dates prescribed under the CGST / SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per-month of tax amount shall be charged and recovered from the defaulting supplier.

In case of quarterly based GST filling firms, the supplier shall have to transfer their bills (B to B) on monthly bases under Invoice Furnishing Facility (IFF).

**After the successful culmination of tender, if the approved bidders refuses to comply with the rate approval order and subsequently failed to comply the supply orders on account of any reason, the same bidders shall be debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the bidder shall be forfeited.**

The rate approval order shall be effective from the date of approval and shall remain in force for a period of **one year from the date of issuance of 1<sup>st</sup> supply order**. The bidders will have to supply the material against the supply orders issued from time to time by SMVDSB, during the rate approval period or till the finalization of Fresh Rate Contract whichever is later. The rate approval order is **extendable upto One Year** on the existing approved rates, terms and conditions, subject to satisfactory supply of aforesaid items as per the sole discretion of the competent authority of SMVDSB

**No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be. However no escalation in the basic cost of the item shall be allowed during the currency of the contract.**

If at any time it is established that successful tenderer has sold the items to any other Government /Semi-Government/ Private Hospitals/department/ Institutions at a lesser price, he shall be liable for reimbursement of the excess rates charged besides imposition of penalty. Also in case the printed rates are lower than quoted rates, then printed rates shall be payable.

## **7. RIGHT RESERVED BY SMVDSB**

- a) The Shrine Board reserves the right to split the demand among one or more qualified bidders at the approved rate after culmination of successful e-NIT.
- b) The Shrine Board reserves the right to reject, accept or prefer any tender in part or full at any stage if not in conformity to the specifications, terms & conditions mentioned in the e-NIT. Shrine Board also reserves the right to re-invite the tender at its sole discretion.
- c) The Shrine Board reserve the right to negotiate the quoted rates, terms and conditions with the lowest tenderer or any of the other tenderers on quality basis to ascertain the suitability of the acceptable offer.
- d) The Competent authority of SMVDB reserves the right to:-
  - a) To cancel/ terminate the e-NIT / supply order / letter of award (LOA) during the period of its validity without assigning any reason thereof.
  - b) To forfeit the CDR/FDR of defaulter supplier.
  - c) Debarring any defaulter from any further dealing with Shrine Board.
  - d) Grant of extension with or without imposing penalty, as deemed fit

- e) In case of any dispute arising between the parties hereto, relating to the supply of Pouch Prasad and all matters connected therewith, both parties shall make every effort to resolve it amicably by direct informal negotiation. If the parties have not been able to resolve the dispute amicably, then such disputes/differences shall be resolved by arbitration as per The Arbitration and Conciliation Act, 1996.
- i. Either party may request the other of its intention that a dispute be submitted to Arbitration and both the parties shall meet within 15 days from the date of receipt of such request, to appoint / nomination a sole arbitrator mutually for the resolution of dispute and venue/seat of Arbitration shall be at Jammu.
  - ii. In the event that the parties cannot agree upon the appointment / nomination of the sole Arbitrator, either of the party or both of the parties may move an application before the Hon'ble High Court at Jammu, under The Arbitration and Conciliation Act, 1996, for the appointment of sole Arbitrator with seat/venue at Jammu for the resolution of disputes between the parties.
  - iii. The competent authority of SMVDSB reserves the right to exempt any of the qualified criteria, in case the bidder (manufacturer or principal or authorised representative) who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of the requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past, subject to meeting the specifications and quality of the product.

**8. SIGNING OF TENDERS:**

Each page of the tender (Technical bid) which is to be submitted in technical form shall be signed by the tenderer / authorized signatory of the company / firm conforming to the acceptance of the Terms and Conditions as laid down in the e.NIT document.

**9. VALIDITY:**

The offer shall remain valid and open for acceptance for a period of **90 days** from the date of opening of tenders, if the tenderer withdraws his tender before the expiry of the said period or makes any modifications in the terms and conditions of the tender, the earnest money/security deposited by the tenderer shall be forfeited without any notice. The rates quoted by the tenderers shall be valid for a period of **01 year** from the date of opening of Financial Bid online / issuance of Rate Approval Order/1<sup>st</sup> supply order or till the finalization of Fresh Rate Contract whichever is later. The rate approval order is **extendable upto One Year** on the existing approved rates, terms and conditions, subject to satisfactory supply of aforesaid items as per the sole discretion of the competent authority of SMVDSB.

**10. PAYMENT:**

**No advance payments shall be made.** The payment shall be made after receipt of complete material at Non-Engineering Stores, Banganga Katra within a period of 20 days from the date of issuance of G.R.

**11. DELIVERY PERIOD:**

The successful tenderer shall have to deliver the ordered material within a period of 30 days from the date of issuance of supply orders from time to time during the rate contract period. The material shall be supplied immediately from ready stock from the date of placement of purchase order for it shall be expected from the successful tenderer(s) that they keep sufficient stock of the approved item(s) for immediate supply of the ordered item(s).



**12. INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:**

- i) The material supplied shall be checked / inspected by the quality cell /inspecting team of Shrine Board and if found of inferior quality/defective, the same shall be rejected and is also liable to penalize, as deemed fit by the Competent authority of SMVDSB.
- ii) The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges per day as may be deem fit to the authority shall be levied.
- iii) In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation from this office, failing which the penalty @ 2% of the total value of rejected supplies per day shall be imposed against the supplier for a period of one week which shall be doubled in subsequent weeks and the rejected material in the stores shall be at the risk of the bidder. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.

**13. PENALTY:**Following penalties shall be imposed after delay beyond the delivery period, subject to acceptance by the Competent authority of SMVDSB:-

- a) upto 7 days @ 0.5%
- b) From 8<sup>th</sup> day to 15<sup>th</sup> day @ 1%
- c) From 16<sup>th</sup> day to 22<sup>nd</sup> day @ 1.5% and
- d) From 23<sup>rd</sup> day to 30<sup>th</sup> day @ 2% shall be imposed on each pending item as per the approved rate/quantity mention in the purchase order of the value of the pending supplies.
- e) Further delay shall attract penalty @1% every 10<sup>th</sup> day.
- f) In case of incomplete supply received, an amount equal to 2% of the total value of non-supplied material shall be deducted from the due payment of the supplier.

**In case, the yatra to the holy Shrine suspends due to unavoidable circumstances during the contract period the approved supplier shall have to provide the replacement of expired material lying if any at different Units of Shrine Board.**

**14. FORCE MAJEURE:**

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties including the war (Whether declared or not) Civil War or State of Insurrection.

**15. JURISDICTION:**

- a) In case of any disputes arises hereto, the parties to this e-NIT shall adopt the procedure prescribed in clauce (e) of para 7 RIGHTS RESERVED By SMVDSB. However on failure of resolution of disputes as per procedure provided/adopted above, the Courts at Jammu, Katra/Reasi alone, shall have the jurisdiction with respect to subject matter of this e-NIT.

b) **Other Terms and Conditions:**

- i) The tenderer shall not be entitled to revoke or withdraw their tenders or vary or modify after its submission.
- ii) The tenders shall be opened on the same day or any other subsequent day convenient to the authorities in presence of such tenderers who may choose to be present at the time of opening.
- iii) The tenderers furnishing the CDR/FDR for an amount less than the stipulated amount mentioned in the **Tender quoting the exemption as Small Scale Industries or any other reason shall not be entertained and the bid submitted shall be out-rightly rejected.**
- iv) Conditional, illegible, ambiguous tender(s) received after the stipulated date and time shall be out rightly rejected. **Furthermore, no increase in rates (of any sort) shall be entertained by Shrine Board during the rate contract or till the finalization of Fresh Rate Contract.**
- v) The quantities mentioned in the Tender Format are indicative in nature and can be increased / decreased substantially according to requirement from time to time during the currency of contract.
- vi) No increase in rate shall be entertained by the Board during the currency of Rate Contract. However, any change in the taxation by the Govt. shall be considered by the Board and based on the reasonability of the rates, decision shall be taken by the Competent authorities of the Board.
- vii) After the successful culmination of tender, if the approved bidder(s) refused to comply with the rate approval order and subsequently the supply orders on account of any reason, the same firm/firms shall be **debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the firm shall be confiscated.**
- viii) These terms and conditions and any other communication exchanged by the SMVDSB with the Tenderer shall form integral part of the Rate contract / agreement which will be executed between SMVDSB and with the successful tenderer(s).
- ix) The Chief Executive Officer, SMVDSB, reserves the right to terminate the supply order / letter of award (LOA) during the period of its validity without assigning any reason thereof.

Sd/-

**(Vishavjeet Singh), JKAS  
Dy. Chief Executive Officer,  
S.M.V.D. Shrine Board, Katra**



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,  
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dycej@maavaishnodevi.net

**Technical Bid Format**

**Annexure – A**

To,

**The Chief Executive Officer,  
Shri Mata Vaishno Devi Shrine Board,  
Central Office, Katra.**

**Subject: e-NIT for Supply of Pouch Prasad.**

**Ref. No: e-NIT No: CO/Pur/NE/609/10778**

**Dated: 28-03-2024**

**UTR No: \_\_\_\_\_**

**CDR/FDR No: \_\_\_\_\_**

Dear Sir,

I, \_\_\_\_\_ authorized representative of M/s \_\_\_\_\_  
\_\_\_\_\_ hereby submit the e.tender for the **Supply of Pouch Prasad as per  
the required specifications of SMVDSB or higher specifications along with 05 (Five) samples  
from time to time during the Rate Contract Period or till the finalization of Fresh Rate Contract.**

S.No	Description of Items	Approx Qty Required.
1	<p><b>Pouch Prasad</b> <u>Twin sachet paper covering Pouch Prasad in two sachets (Glassine Paper with heat sealable Food Grade Paper of size 55 x 120 mm containing 5 gms Crystal Sugar (Mishri) and in 2nd sachet containing one no coin of pure aluminium, diameter 20.4 mm and thickness 1.4 mm with Shrine Board logo in one side and pindies of Mata Ji on other side and engraved year of supply.</u> <b>Note:</b> please also incorporate the following on the wrapper:- (a) <b>SMVDSB SMVDSB</b> <b>PRASAD KHAZANA</b> (b). Alphabet code of the approved firm is to be printed below the word PARSHAD on the wrapper.</p>	1,50,00,000 Nos

I further affirm that I have read and fully understood the tender notice and agree to abide by all terms and conditions laid in the e.NIT, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or to carry on the contract to the entire satisfaction of the Shrine Board. I will be liable to the penalties under rules mentioned in the terms and conditions.

Yours faithfully,

Signature \_\_\_\_\_  
M/s \_\_\_\_\_  
Name of the Contact Person: \_\_\_\_\_  
Contact No: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,  
SHRI MATA VAISHNO DEVI SHRINE BOARD,**

Central Office, Jammu Road, Katra (J&K) – 182301

Fax: +91- 1991-232120 Tel.: +91-1991-232189

E-mail: nes\_purchase@maavaishnodevi.net, purchase\_sec@maavaishnodevi.net,  
dycej@maavaishnodevi.net

**Financial Bid Format**

**Annexure – B**

To,

The Chief Executive Officer,  
Shri Mata Vaishno Devi Shrine Board,  
Central Office, Katra.

Subject:e-NIT for Supply of Pouch Prasad.

Ref. No: e-NIT No: CO/Pur/NE/609/10778

Dated: 28-03-2024

UTR No: \_\_\_\_\_

CDR/FDR No: \_\_\_\_\_

Dear Sir,

I, \_\_\_\_\_ authorized representative of M/s \_\_\_\_\_  
\_\_\_\_\_ hereby submit the e.tender for the **Supply of Pouch Prasad as per the required specifications of SMVDSB or higher specifications along with 05 (Five) samples from time to time during the Rate Contract Period or till the finalization of Fresh Rate Contract.** The offered rates are NET inclusive of GST and other taxes **F.O.R Non Engineering Store, Banganga** are as under:-

S.No.	Description of item	Approx Annual Qty Reqd.	Net Rate of each Pouch Prasad inclusive of GST & FOR Non Engg. Store Banganga, Katra.
1	<p><b><u>Pouch Prasad</u></b> <u>Twin sachet paper covering Pouch Prasad in two sachets (Glassine Paper with heat sealable Food Grade Paper of size 55 x 120 mm containing 5 gms Crystal Sugar (Mishri) and in 2nd sachet containing one no coin of pure aluminium, diameter 20.4 mm and thickness 1.4 mm with Shrine Board logo in one side and pindies of Mata Ji on other side and engraved year of supply.</u></p> <p><b>Note:</b> please also incorporate the following on the wrapper:- (a) <b>SMVDSB PRASAD</b>                      <b>SMVDSB KHAZANA</b> (b). Alphabet code of the approved firm is to be printed below the word PARSHAD on the wrapper.</p>	1,50,00,000 Nos	

I further affirm that I have read and fully understood the tender notice and agree to abide by all terms and conditions laid in the e.NIT, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or to carry on the contract to the entire satisfaction of the Shrine Board. I will be liable to the penalties under rules mentioned in the terms and conditions.

Yours faithfully,

Signature \_\_\_\_\_

M/s \_\_\_\_\_

Name of the Contact Person: \_\_\_\_\_

Contact No: \_\_\_\_\_

E-mail Id: \_\_\_\_\_

**(ON THE LETTER HEAD OF THE FIRM)**

**DECLARATION**

I / We hereby declare that no case is pending with the police / court against the bidder / firm / company (Agency). Also, I / We have not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc.

**Seal and Signature of the bidder**

Place:

Date:

**(ON THE LETTER HEAD OF THE FIRM)**

**Ref. No: CO/Pur/NE/609/10778**

**Dated:28-03-2024**

**NO DEVIATION CERTIFICATE**

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions mentioned in the e.NIT. We hereby undertake and confirm that we have understood the specifications properly and shall supply the material to SMVDSB during the Rate Contract Period or till the finalization of Fresh Rate Contract whichever is later.

**Seal and Signature of the bidder**

**Place:**

**Date:**

**(ON THE LETTER HEAD OF THE FIRM)**

**BIDDER'S DETAIL**

Name of the Supplier / Party / Firm		
Name of the Authorized Representative		
Mailing Address:		
Phone/Landline No		
Mobile No.		
Fax No.		
E-mail Address		
Website Address (if any)		
Bank details for payment through NEFT / RTGS	Name of the Bank:	
	Branch	
	Account No	
	IFSC Code	
	MICR No	

**Note:** Submit a cancelled cheque for verification of above bank details.

**Seal and Signature of the bidder**

**Place:**

**Date:**

### **Important Instructions to the Tenderer(s):-**

- a) The firms participating in the said e.NIT are requested to furnish the name of the Brand / Make to be supplied by them without fail.
- b) Each specification must be quoted in the same format and order of sequence as mentioned in the tender document and specify/indicate the verification document from the product data sheet against each column.
- c) When required information other than those in the data sheets should be provided as a separate document and should refer to the specific sections being addressed.
- d) When standard vendor data sheet disagrees with bid, clarifications should accompany necessarily.
- e) In absence of data sheet provided by the tenderer(s), the decision of the technical committee shall be final and binding on the tenderer(s).
- f) Representation, if any, related to financial bid(s) shall have to be made within 10 days from the date of opening of financial bids and thereafter no representation whatsoever shall be considered.
- g) The tenderer(s) shall be bound to provide benchmark supply order copy of institutions if asked by SMVDSB.
- h) If at any stage, any dispute arises between the tenderer(s) and **SMVDSB**, the terms and conditions of the NIT shall prevail over the offer of the tenderer. Further the tenderer submitting his tender would be deemed to have considered and accepted all the terms and conditions. No enquiries (verbal or written) shall be entertained in respect of acceptance or rejection of the tender.
- i) If during the processing of the NIT or during the currency of the contract, the offered item(s) are upgraded or a new variant/model is introduced then the participating tenderer(s) shall be bound to supply the upgraded/improved version if asked by SMVDSB free of cost.
- j) In no case plea of discontinuation of the quoted/approved item(s) or any other issues with regard to quality controls etc. shall be accepted & therefore the participating companies are advised to ensure quoting of such item(s) only which are of standard quality & those which are not likely to be discontinued till the currency of the contract.
- k) Also if the equipment/technique etc. has been mentioned against the tendered item(s), then in such case it shall be implied that the participating company(s) have quoted item(s) fully compatible to such equipment/technique.
- l) The tenderer(s) should quote against the unit size indicated in the BOQ for each item(s), Further the item(s) which comes in different sizes, it shall be construed that the rates for all such sizes is same irrespective of the size unless otherwise mentioned explicitly.