



Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra

No. CO/Pur/Civil/24/238-I/1295
Dated: 18.06.2024

REQUEST FOR INVITING QUOTATION

M/s. _____,

_____.

Sir,

SMVDSB invites sealed quotations (on the letter head of the firm) from reputed manufacturers or their authorized distributors / dealers / suppliers, firms for furnishing the rates in respect of the misc civil material mentioned in the Annexure.

You are as such requested to kindly send the **sealed quotation** along with relevant documents for the supply of the same giving full details in sealed cover viz. NET price (inclusive of GST & other taxes, loading, unloading, labour Charges, toll tax, F.O.R. Engineering Store, Banganga, Katra), payment terms, delivery schedule and other conditions of sale **including special discount to SMVDSB.**

Your sealed quotation addressed to **Dy. Chief Executive Officer (V), Shri Mata Vaishno Devi Shrine Board, Central Office, Katra** should reach through Speed Post / Registered Post / reputed courier or be personally handed over at Receipt & Dispatch Section, Central Office, SB, Katra **by or before 26.06.2024 upto 02:00 PM positively**, the quotations shall be opened on the same day or any other convenient day in presence of firms who choose to remain present on the occasion, with prior communication.

Following particulars must be mentioned on the envelope containing your quotation:-

RFIQ – Procurement of Misc Civil Material
NOT TO BE OPENED BEFORE 26.06.2024 upto 02:00PM
RFIQ No. CO/Pur/Civil/24/238-I/1295 Dated: 18.06.2024

Terms and Conditions:

1. **This is just a RFIQ and not a Purchase Order.**
2. Rates shall remain valid for a **period of 45 days** from the date of issuance of 1st Purchase Order.
3. Rate should be NET inclusive of all taxes, having special discount to SMVDSB and the same shall be delivered at Engineering Store, Banganga, Katra within the period mentioned in the subsequent Purchase Order. **However, Donations to Shri Mata Vaishno Devi Shrine Board, Katra are exempted from Income Tax under Section 80-G of the Income Tax Act.**
4. You are requested to send your sealed quotations by or before **26.06.2024 upto 02:00PM**, quotations after due date and time shall not be accepted.
5. The material to be supplied should be from the brands / make mentioned in the RFIQ. Any change in the Brand / Make shall be out rightly rejected.
6. The quantities mentioned in the format are indicative in nature and can be increased / decreased substantively according to the requirement of SMVDSB.
7. **The material to be supplied shall be of original make only. Any deviation from the same shall tantamount to rejection of the supplied material and action under rule shall be initiated.**
8. Shrine Board Reserves the right to split the demand among one or more firms.
9. Shrine Board Reserves the right to cancel the RFIQ without any prior notice.

10. No Advance payment shall be made. The payment shall be made by Accounts Section after receipt and proper inspection of the consignment received at Engineering Store, Banganga and preparation of GR.
11. No extra payment shall be made to the firm on account of the escalation in the material cost, transportation / labour charges during the period of contract.
12. The material shall be strictly as per the requirement, specifications as mentioned in the RFIQ.
13. The supplier has to mention the price of the material, CGST & SGST separately.
14. **THE RATES SHOULD STRICTLY BE QUOTED ON THE FORMAT ENCLOSED WITH RFIQ AND AS PER THE SPECIFICATION / UOM / REQUIREMENT. ANY DEVIATION FROM THE SAME SHALL TANTAMOUNT TO REJECTION OF THE OFFER / RATES QUOTED BY YOU. Kindly note that the ISI is not a brand/make of the product.**
15. The prospective bidder shall have to **submit the authorized dealer / distributor certificate** (if any) along with the sealed quotation in the case of machines & equipments.
16. The successful firm shall have to provide **Warranty** of machines & equipments as per company's norms. **Warranty Certificates of the supplied material shall be enclosed with each supply.**
17. The material to be supplied shall conform to **relevant BIS/IS certification**. Test Certificates / relevant documents (if any) must be enclosed with each supply.
18. On receipt, the material shall be inspected / checked by our Inspection Committee and if found of inferior quality/defective, the same will be rejected and the Board shall be at liberty to have the same procured from open market at the risk & cost of the supplier whereby the original supplier shall be liable to pay the extra cost, if any, involved in the process. The Competent Authority, however, may accept the replaced material within the delivery period if it conforms to the approved specifications.
19. In case the material is not delivered within the delivery period, the supplier is liable to penalty for the delay **i.e. i) upto 07 days @ 0.5% ii) from 8th day upto 15th day @ 1% iii) from 16th day upto 22nd day @ 1.5% and iv) from 23rd day to 30th day @ 2%** shall be imposed on each pending item as per the approved rate/quantity mention in the PO of the value of the pending supplies. Further delay shall attract additional penalty @1% every 10th day.
20. In case of incomplete supply received, an amount equal to 2% of the non supplied material shall be deducted from the due payment of the supplier.
21. If the successful bidder / supplier fails to comply with the terms and conditions of the RFIQ as well as the offered rates quoted by the firm after successful culmination of the RFIQ and placing of Purchase order, the same shall be debarred from further dealing with SMVDSB for a continuous period of 03 years.
22. The Shrine Board reserves the right to reject, accept or prefer any quotation in part or full without assigning any reason whatsoever at any stage. Shrine Board also reserves the right to re-invite the quotations at its sole discretion.
23. The Shrine Board reserves the right to negotiate the quoted rates, terms and conditions with the lowest bidder or any of the other bidder on quality basis to ascertain the suitability of the acceptable offer.
24. Conditional, illegible, ambiguous quotation (s) and quotation (s) received after the stipulated date and time shall be out rightly rejected.

Sd/-
(Vishavjeet Singh), JKAS
Dy. Chief Executive Officer

Seal & Signature of the bidder



**Office of the Chief Executive Officer
Shri Mata Vaishno Devi Shrine Board, Katra**

Annexure to this office RFIQ No. CO/Pur/Civil/24/238-I/1295 Dated: 18.06.2024

S. No.	Description of Material	Req. Qty.	Brand / Make
01	Metal cut off saw (14 inch metal cutter)	01 no.	Bosch
02	Single phase compact arc welding machine along with complete accessories.	01 no.	Electra
03	Drill Machine Hammer	01 no.	Hilti
04	Goti Set 10 to 30	01 no.	Taparia
05	Wire Mesh Roll (for doors & windows)	03 rolls	Superior Quality / Heavy Duty
06	Brass phase for CP Bib Cock (Half Turn)	20 no.	
07	Vise tool with stand (Bang)	01 no.	
08	Adjustable (Totta Wrench)	01 no.	
09	Open End Spanner Key set (Chabbi set)	01 no.	
10	Push Cock (Iron) 1/2"	100 no.	
11	Tefflon Tape	02 pkt.	
12	GI Clamp for 3/4" pipe	40 no.	
13	Cloth Hook	30 no.	

**Sd/-
(Vishavjeet Singh), JKAS
Dy. Chief Executive Officer**

(On the letter head of the firm)

PRICE BID

To,

**The Dy. Chief Executive Officer (V),
Shri Mata Vaishno Devi Shrine Board, Katra.**

Subject: Quotation for the Procurement of Misc Civil material

Ref. No.: RFIQ No: CO/Pur/Civil/24/238-I/1295 Dated: 18.06.2024

Sir,

I, _____ representative / proprietor from M/s _____ hereby submit my following rates for the supply of material mentioned below as per the requirement of Shrine Board, NET rates inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges F.O.R. Engineering Store, Banganga, Katra:-

S. No.	Description of the material	Req. Brand / Make	NET Rate (inclusive of GST, freight, loading, unloading, toll tax and other taxes / charges) F.O.R. Engg. Store, Banganga, Katra
1	Metal cut off saw (14 inch metal cutter)	Bosch	per pc.
2	Single phase compact arc welding machine along with complete accessories.	Electra	per pc.
3	Drill Machine Hammer	Hilti	per pc.
4	Goti Set 10 to 30	Taparia	per set
5	Wire Mesh Roll (for doors & windows)		per roll
6	Brass phase for CP Bib Cock (Half Turn)		per pc.
7	Vise tool with stand (Bang)		per pc.
8	Adjustable (Totta Wrench)	Superior Quality / Heavy Duty	per pc.
9	Open End Spanner Key set (Chabbi set)		per set
10	Push Cock (Iron) 1/2"		per pc.
11	Tefflon Tape		per pkt.
12	GI Clamp for 3/4" pipe		per pc.
13	Cloth Hook		per pc.

I affirm that the above quoted rates are inclusive of GST, freight, loading / unloading, toll tax and other taxes / charges, F.O.R. Engineering Store, Banganga, Katra and are valid for a period of 45 days from the date of issuance of 1st Purchase Order.

I further affirm that I have read and fully understood the RFIQ notice and agree to abide by all the terms and conditions laid therein, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or upto the entire satisfaction of the Shrine Board, I shall be liable to the penalties under rules. I further hereby declare that my firm is not blacklisted.

Yours faithfully,

Seal & Signature _____ M/s _____

Contact Person: _____ Contact No: _____

Full Address: _____

E-mail Id: _____

***Please read terms and conditions before submitting the quotation.**