



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**

Central Office, Jammu Road, Katra (J&K) – 182301

Fax: +91- 1991-232120 Tel.: +91-1991-23218

E-mail: nes_purchase@maavaishnodevi.net, aceog@maavaishnodevi.net

Notice Inviting e-Tender

e-NIT No. CO/Pur/NE/588-II/1925

Dated: 09.09.2025

For and on behalf of Shri Mata Vaishno Devi Shrine Board (SMVDSB), e-Tenders under two-bid system are hereby invited through the Chief Executive Officer, SMVDSB, Katra, (herein after referred as CEO, SMVDSB, Katra) from reputed professional manufacturers / authorized suppliers dealing in supply of **Aggarbatti** to Shri Mata Vaishno Devi Shrine Board, Katra. The period of Rate Contract for supply shall be **One Year from the date of issuance of 1st purchase order**, but **extendable by another one year** on same rates, terms and conditions subject to satisfactory performance of approved vendor and the sole discretion of competent authority of SMVDSB, **F.O.R. Non Engineering Store, Banganga (Katra)** as per the detail given below:-

S.No.	Description of Material.	Aprox. Annual Qty. Required	Tender Fee (non refundable)	Amount of EMD in the shape of CDR / FDR
1	Aggarbatti as per specifications mentioned at Annexure- "A1" at Bid document.	20,00,000 Pkts	Rs.1,500/-	Rs. 1,06,000/-

The e-NIT consisting of Qualifying Information, Eligibility Criteria, Specifications, Bill of Quantities, (B.O.Q), set of Terms & Conditions of Contract and other details can be seen / downloaded from the website:- <http://jktenders.gov.in> & on **SMVDSB website www.maavaishnodevi.org** as per following schedule:

Date of Publishing of e.NIT	09 -09 -2025 at 1.30 PM
Download Start Date	09 -09-2025 from 02 PM onwards
Bid Submission Start Date	09-09-2025 from 2.30 PM onwards
Bid submission End Date (Online)	24-09-2025 upto 2 PM
Date of Opening of Technical Bid (Online)	25-09 -2025 at 3 PM
Date of Opening of Financial Bid (Online)	Shall be intimated to the technically qualified bidders.

The Bids shall be submitted in Electronic Format on the e-tender portal, strictly in accordance with provisions of the detailed e.NIT. Complete bidding process shall be online only through e-tender portal **www.jktenders.gov.in**. The Bid document available on the official website of SMVDSB (www.maavaishnodevi.org) is for reference purpose only.

Non Refundable Tender Fee of **Rs.1500/- (Rupees Fifteen Hundred Only)** through **NEFT** shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" Zero) without which the tender/offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in the prescribed Technical Bid Form at Annexure-'A' and 'B'.

The Earnest Money in the form of **CDR / FDR pledged to FA/Chief Accounts Officer, SMVDSB, Katra amounting to Rs. 1,06,000/- (Rupees One Lakh Six Thousand only)** drawn from any Nationalized / scheduled Bank **having validity of 02 Years** or through NEFT shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" Zero) without which the tender/offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in the prescribed Technical Bid Form at Annexure-'A' and 'B'.

The Earnest Money of the Successful bidder/firm shall be returned after depositing of Security Deposit of the prescribed amount whereas the EMDs of Unsuccessful bidders shall be released after the allotment of Rate Contract in favour of the Successful bidder.

The copy of tender fees and EMD deposit shall be uploaded alongwith Technical Bid Documents on e-tendering portal without which the offer submitted by the participating bidder shall not be considered. In case of CDR/FDR, the hard copies shall be deposited in office SMVDSB before the opening of Online Technical Bid without which the offer submitted online shall not be considered

No Proposal shall be submitted to SMVDSB in physical form unless and until the same is uploaded on the e-tendering website. The Hardcopies of the Technical Bid documents viz. Tender Fee (NEFT), EMD (CDR/FDR), PAN, GST and other documents (**except the Financial Bid**) shall be deposited via Registered Post **or** Speed Post or through reputed Courier service or By Hand in the Office of Chief Executive Officer, Purchase Department, Shri Mata Devi Shrine Board, Central Office, Katra – 182301 before the opening of the technical bid **i.e. 25.09.2025 upto 02:00PM** without which the offer submitted by the firm shall not be considered. SMVDSB shall not be responsible for any delay in submission of bid (online as well as offline).

Note: Read all the Terms and Condition mentioned in the e-NIT carefully before the submission of the bid. No claim shall be entertained after the opening of Bid (Technical as well as Financial).

Sd/-
(Dr. Gopal K Sharma)
Asstt. Chief Executive Officer
S. M. V. D. Shrine Board, Katra

No: CO/Pur/NE/588-II/1925
Dated: 09.09.2025

Instruction to bidders regarding e-tendering process:-

1. The interested bidder can download the NIT/bidding document from the website **www.jktenders.gov.in** and **www.maavaishnodevi.org**.
2. To participate in bidding process, bidders have to get (DSC) "Digital Signature Certificate" as per information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get above mentioned digital certificate from any approved vendors.
3. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
4. The Technical Bids shall be opened online.
5. Financial Bids of bidders who have qualified the technical bid shall be opened online, date and time shall be communicated separately.
6. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
7. Bids will be opened online as per time schedule mentioned in the NIT.
8. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with bid.
9. The SMVDSB will not be responsible for delay in online submission of bids whatsoever reasons may be.
10. All the required information for bid must be filled and submitted online.
11. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents.
12. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
13. Bidders are advised to use "My Documents" area in their user on **<http://jktenders.gov.in>**, e-tendering portal to store important documents like Balance sheet, GST Registration Certificate, Tax Clearance Certificate, IT certificate, Manufactures authorization and other related documents etc., and attach these certificates as Non-Statutory documents while submitting their bids.
14. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the item rate as prescribed and it should be saved with the same as it contains.
15. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF \ Scan properly.
16. The guidelines for submission of bid online can be downloaded from the website **<http://www.jktenders.gov.in>**.
17. The SMVDSB shall not be held responsible for selection criteria/policy matter being adopted by the Directorate of Information regarding publishing the e-NIT, in any of the newspaper under circulation.
18. The tenderer should carefully study the document and prepare his tender with consideration of all provisions of the document. He should fully acquaint himself with site conditions and all other factors which may influence preparation of his tender.



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**
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Notice Inviting e-Tender

e-NIT No. CO/Pur/NE/588-II/1925

Dated: 09- 09-2025

Subject: e-Tenders under two bids system are invited through Chief Executive Officer, Shri Mata Vaishno Devi Shrine Board (herein after referred as CEO, SMVDSB, Katra) from reputed professional manufacturers / authorized suppliers dealing in supply of **Aggarbatti** to Shri Mata Vaishno Devi Shrine Board, Katra. The period of Rate Contract for supply shall be **One Year from the date of issuance of 1st purchase order**, but **extendable by another one year** on same rates, terms and conditions subject to satisfactory performance of approved vendor and the sole discretion of competent authority of SMVDSB, **F.O.R. Non Engineering Store, Banganga (Katra)** as per the detail given below:-

1. REQUIREMENT:

e-Tenders under two bids system are invited through CEO, SMVDSB from the reputed professional manufacturers dealing in manufacturing of **Aggarbatti** for supplying to Shri Mata Vaishno Devi Shrine Board, Katra. The period of Rate Contract for supply shall be **One Year from the date of issuance of 1st purchase order**, but **extendable by another one year** on same rates, terms and conditions subject to satisfactory performance of approved vendor and the sole discretion of competent authority of SMVDSB. The detailed terms and conditions of e-NIT are mentioned below:-

2. TENDER SCHEDULE:

Date of Publishing of e.NIT	09 -09 -2025 at 1.30 PM
Download Start Date	09 -09-2025 from 02 PM onwards
Bid Submission Start Date	09-09-2025 from 2.30 PM onwards
Bid submission End Date (Online)	24-09-2025 upto 2 PM
Opening of Technical Bid (Online)	25-09 -2025 at 3 PM
Opening of Financial Bid (Online)	Shall be intimated to the technically qualified bidders.

- In case of holiday the bids will be opened on the next working day. Further the price bids of only those tenderers shall be opened who qualify for the same after scrutiny of the documents in technical bid.
- The e-NIT is also available on SMVDSB website **www.maavaishnodevi.net** for reference only.
- The SMVDSB will not be responsible for any delay in online submission of the bid due to any reason (Technical or otherwise).
- Conditional bids are liable to be rejected.

3. PROCEDURE FOR SUBMISSION OF TENDER:

The Tenderers are required to submit their Bids (Technical as well as Financial) on e-Tendering portal i.e. **www.jktenders.gov.in** under 2 bids system as per given below:

A. Technical Bid

- i) **Tender Fee:-** Non Refundable Tender Fee of Rs. 1500/- (Rupees Fifteen Hundred Only) through NEFT which shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero) without which the tender/offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in Remark column (**Annexure- “A”**) .
- ii). **Earnest Money Deposit:-**The Earnest Money Deposit in the form of CDR / FDR pledged to FA/Chief Accounts Officer, SMVDSB, Katra amounting to **Rs. 1,06,000/-(Rupees One Lakh Six Thousand only)** drawn from any Nationalized / scheduled Bank **having validity of 02 Years** or through NEFT which shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero) without which the tender/offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in Remark column (**Annexure-“A”**). (**EMD in the shape of Demand Draft shall not be accepted**).
- iii).The copy of tender fees and EMD deposit shall be uploaded alongwith Technical Bid Documents on e-tendering portal without which the offer submitted by the participating bidder shall not be considered. In case of CDR/FDR, the hard copies shall be deposited in the office SMVDSB before the opening of Online Technical Bid without which the offer submitted online shall not be considered.
- iv). **Bidder’s Credentials:-** The bidders shall submit credentials of the firm as per **Annexure – C**
- v). **GST Registration Certificate & PAN:** - Self attested copy of GST Registration Certificate and PAN to be attached.
- vi). **Experience / Past Performance**
- The Bidder (manufacturer / Authorized supplier) should have regularly for atleast last three years ending 31st March of the previous financial year, manufactured / supplied the material mentioned in the e-NIT with the same or higher specifications as per Annexure – A1 (supply orders to be attached along with a consolidated detail to be self attested).**The bidder should have experience of more than 03 years in the manufacturing/trading of agarbatties.**
 - The bidders should have manufactured or supplied at least 60% of the estimated quantity of the similar product in at least one of the last five (05) years ending 31st March (supply order to be attached).
- vii). **Capability, Equipment & Manufacturing Facilities:**
The bidder must have an annual capacity to manufacture and supply at least the estimated quantity or higher (self certificate to be attached).
- viii). **Financial Standing under all conditions:**
- The average annual financial turnover of the “The Bidder” during the last three years, ending 31st March of the previous year should be 60% of the estimated cost of the product as per the annual audited balance sheet and profit & loss account of the relevant period duly authenticated by a Chartered Accountant. Copies of the ITRs for the last three (03) years to be attached. **(The turnover of the sister concern firms / subsidiaries shall not be considered by Shrine Board)**. In case Balance sheet of FY 2024-25 is not audited or under process then Balance Sheet of FY 2021-22, 2022-23 & 2023-24 shall be consider. **The bidder should have a maximum annual turnover of Rs. X (80% of our expected annual purchase value) and minimum Rs. Y (60% of expected purchase value) from the sale of agarbattis.**
 - Bidder (Manufacturer / Authorized supplier) should not have suffered any financial loss for more than one year during the last three (03) years ending on the 31st March of the previous year.

- c. The Net Worth of the Bidder (Manufacturer / Authorized supplier) should not be negative on 31st March and also should have not eroded by more than 30% (thirty percent) in the last three years, ending on 31st March. Positive Net worth as on 31.03.2025.
- ix). **Declaration Certificate:-**Declaration Certificate that no case is pending with the police / court against the bidder / firm / company /Agency and not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc **(as per annexure D)**
- x). **Submission of Signed and Stamped documents:-** The bidder shall submit duly signed and stamped tender Document conforming the acceptance of Terms and Condition mentioned in the e-NIT.
- xi). **No Deviation Certificate:** - The bidder shall submit No Deviation Certificate as per format enclosed at **Annexure – E**.
- xii) **Affidavit regarding supply of material:-**Affidavit duly attested by Notary/1st Class Magistrate in support of the supply of material during the rate contract Period or till the finalization of Fresh Rate Contract whichever is later.
- xiii). **Submission of samples:-** Each of the participated bidders shall have to submit 10 sample of Aggarbatti with technical specifications as per Annexure “A1” duly signed with technical bid.

Note: Scanned Copies of all the Technical Bid documents have to be uploaded online as per format at Annexure “A” without which the offer submitted by the bidder shall not be considered.

B. Financial Bid (BoQ):

- i) Price bid shall be as per BOQ & has to be submitted **online only**. (Format as per Annexure – B) Submission of the Hardcopy of the same tantamount to rejection of the bid submitted online.
- ii) The price bid should be absolute and unconditional.
- iii) The price bid shall be opened in respect of the bidders who have qualified in the technical bid. Rates are required to be quoted strictly as per prescribed UOM mentioned in the BOQ.

4. Description of the Material:

Aggarbatti as per specifications mentioned in Annexure- “A1” of Bid document.

5. Method for Selection/ rejection of submitted samples:

- i) The samples submitted by bidder shall be evaluated by a heterogeneous committee of officers of SMVDSB. The committee’s collective decision in this regard shall be final, non-reviewable, non-challengeable and binding on bidders; particularly in respect of parameters required subjective judgement.
- ii) In case any question arises as to the interpretation of any mentioned specification, the provisions of BIS Standards IS13582-T:1992 (to the extent applicable) shall be referred to.

6. SAMPLES

- i) The bidder shall have to submit ten samples of **Aggarbatti as per** specifications mentioned at Annexure “A1” duly signed along with the Hardcopies of the Technical Bid Documents as per the required or higher specifications to SMVDSB without which the offer submitted online shall not be considered.

Note: Any participating firm desirous of inspecting the sample of Aggarbatti may visit "Office of the Chief Executive Officer, Purchase Department, SMVDSB, Central Office, Katra" on any working day between 10 AM to 5 PM. No claim / query shall be entertained after opening of the online bid (Technical as well as Financial).

7. RATES:

The rates quoted must be F.O.R. Non Engineering Store, Banganga, Katra inclusive of GST, levies/discounts & other taxes.

The supplier shall have to mention the GST No. 01AAETS9822J1ZC of Shri Mata Vaishno Devi Shrine Board Katra while raising their bill of supplies. While filing GSTR-I, the supplier shall classify the supply / Service made to Shrine Board under Business (B to B) Sales. The supplier shall also mention six digit HSN code of the material to be supplied. In case the vendor doesn't upload / mention the bill under B to B, the GST amount levied in the Bill shall not be paid.

The supplier shall file GSTR 1 and 3B within the due dates prescribed under the CGST / SGST Act 2017 so as to enable SMVDSB to claim timely input credit. In case of default, interest @2% per-month of tax amount shall be charged and recovered from the defaulting supplier.

In case of quarterly based GST filling firms, the supplier shall have to transfer their bills (B to B) on monthly bases under Invoice Furnishing Facility (IFF).

After the successful culmination of tender, if the approved bidders refuses to comply with the rate approval order and subsequently failed to comply the supply orders on account of any reason, the same bidders shall be debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the bidder shall be forfeited.

The rate approval order shall be effective from the date of approval and shall remain in force for a period of **one year from the date of issuance of 1st supply order**. The bidders will have to supply the material against the supply orders issued from time to time by SMVDSB, during the rate approval period or till the finalization of Fresh Rate Contract whichever is later. The rate approval order is **extendable upto One Year** on the existing approved rates, terms and conditions, subject to satisfactory supply of aforesaid items as per the sole discretion of the competent authority of SMVDSB.

No escalation in the basic rate of item shall be allowed by SMVDSB during currency of Contract. If the rate of GST is increased/ decreased or a new tax is introduced or an existing tax is abolished or any change in interpretation or application of any tax occurs in the course of performance/evaluation of contract, which was or will be assessed on the bidder in connection with the performance of the contract, an equitable adjustment of the contract price shall be made to fully take into account any such change by addition to the contract price or deduction there from as the case may be. However no escalation in the basic cost of the item shall be allowed during the currency of the contract.

If at any time it is established that successful tenderer has sold the items to any other Government /Semi-Government/ Private Hospitals/department/ Institutions at a lesser price, he shall be liable for reimbursement of the excess rates charged besides imposition of penalty. Also in case the printed rates are lower than quoted rates, then printed rates shall be payable.

8. Security Deposit:

The successful bidder shall deposit an amount equals to **5% of the Contract Value as Security Deposit before issuance of Rate approval order**, in the shape of CDR / FDR / TDR pledged to the FA / Chief Accounts Officer, SMVDSB, Katra or through NEFT which shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA ("0" stands for 'Zero'). The EMD of the successful bidder shall be returned after submission of Security Deposit.

9. RIGHT RESERVED BY SMVDSB

- a) The Shrine Board reserves the right to split the demand among one or more qualified bidders at the approved rate after culmination of successful e-NIT.
- b) The Shrine Board reserves the right to reject, accept or prefer any tender in part or full at any stage if not in conformity to the specifications, terms & conditions mentioned in the e-NIT. Shrine Board also reserves the right to re-invite the tender at its sole discretion.
- c) The Shrine Board reserve the right to negotiate the quoted rates, terms and conditions with the lowest tenderer or any of the other tenderers on quality basis to ascertain the suitability of the acceptable offer.
- d) The Competent authority of SMVDB reserves the right to:-
 - a) To cancel/ terminate the e-NIT / supply order / letter of award (LOA) during the period of its validity without assigning any reason thereof.
 - b) To forfeit the CDR/FDR of defaulter supplier.
 - c) Debarring any defaulter from any further dealing with Shrine Board.
 - d) Grant of extension with or without imposing penalty, as deemed fit.
- e) In case of any dispute arising between the parties hereto, relating to the supply of **Aggarbatti** and all matters connected therewith, both parties shall make every effort to resolve it amicably by direct informal negotiation. If the parties have not been able resolve the dispute amicably, then such disputes/differences shall be resolved by arbitration as per The Arbitration and Conciliation Act, 1996.
 - i. Either party may request other of its intention that a dispute be submitted to Arbitration and both the parties shall meet within 15 days from the date of receipt of such request, to appoint / nomination a sole arbitrator mutually for the resolution of dispute and venue/seat of Arbitration shall be at Jammu.
 - ii. In the event that the parties cannot agree upon the appoint / nomination of the sole Arbitrator, either of the party or both of the parties may move an application before the Hon'ble High Court at Jammu, under The Arbitration and Concillation Act, 1996, for the appointment of sole Arbitrator with seat/venue at Jammu for the resolution of disputes between the parties.
 - iii. ***The competent authority of SMVDSB reserves the right to exempt any of the qualify criteria, in case the bidder (manufacturer or principal of authorised representative) who is a successful past supplier of 'The Product' in at least one of the recent past three procurements, who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by him in such recent past, subject to meeting the specifications and quality of the product.***

10. SIGNING OF TENDERS:

Each page of the tender (Technical bid) which is to be submitted in technical form shall be signed by the tenderer / authorized signatory of the company / firm conforming the acceptance of the Terms and Conditions as laid down in the e.NIT document.

11. VALIDITY:

The offer shall remain valid and open for acceptance for a period of **90 days** from the date of opening of technical bid and **60 days** from the opening of Financial Bid, if the tenderer withdraws his tender before the expiry of the said period or makes any modifications in the terms and conditions of the tender, the earnest money/security deposited by the tenderer shall be forfeited without any notice.

The rates quoted by the tenderers shall be valid for a period of One year, FOR at Non-Engineering Store, Banganga, Katra, extendable upto another one year on same rates, terms and conditions, subject to satisfactory and sole discretion of the Competent authority, from the date of issuance of Rate Approval Order or till the finalization of Fresh Rate Contract whichever is later.

12. PAYMENT:

No advance payments shall be made. The payment shall be made after receipt of complete material at Non-Engineering Stores, Banganga Katra within a period of 20 days from the date of issuance of G.R.

13. DELIVERY PERIOD:

The successful tenderer shall have to deliver the ordered material within a period of 30 days from the date of issuance of supply orders from time to time during the rate contract period. The material shall be supplied immediately from ready stock from the date of placement of purchase order for it shall be expected from the successful tenderers(s) that they keep sufficient stock of the approved item(s) for immediate supply of the ordered item(s).

14. INSPECTION / LIFTING BACK OF REJECTED SUPPLIES:

- i) The material supplied shall be checked / inspected by the quality cell /inspecting team of Shrine Board and if found of inferior quality/defective, the same shall be rejected and is also liable to penalize, as deemed fit by the Competent authority of SMVDSB.
- ii) The rejected material shall have to be lifted by the supplier at his own risk and cost within a week's time falling which storage charges per day as may be deem fit to the authority shall be levied.
- iii) In case the supplies are rejected, same shall be lifted back by the supplier within 07 days from the date of intimation from this office, failing which the penalty @ 2% of the total value of rejected supplies per day shall be imposed against the supplier for a period of one week which shall be doubled in subsequent weeks and the rejected material in the stores shall be at the risk of the bidder. Beyond one month the material shall be auctioned and storage charges shall be recovered from the supplier @2% per day. The amount acquired on account of auctioning shall be deposited to SMVDSB Account.

15. PENALTY:

Following penalties (calculated on the value of unsupplied material) shall be imposed after delay beyond the prescribed delivery period; unless exempted by the Competent authority of SMVDSB after getting convinced about validity of reasons for delay:-

- a) up to 7 days @ 0.5%
- b) From 8th day to 15th day @ 1%
- c) From 16th day to 22nd day @ 1.5% and
- d) From 23rd day to 30th day @ 2%.
- e) After 30 days of delay, the PO shall be deemed to have been cancelled to the extent of unsupplied material and the deficit material shall be procured from alternate sources at risk and cost of vendor.

Note: Despite cancellation of Purchase Order as stated above; for any valid reason, the Competent Authority may grant extension in the delivery period; with or without penalty (the amount of this penalty shall be as per the sole discretion of Competent Authority).

In case, the yatra to the holy Shrine suspends due to unavoidable circumstances during the contract period the approved supplier shall have to provide the replacement of expired material lying if any at different Units of Shrine Board.

16. FORCE MAJEURE:

Any failure or omission to carry out the provisions of the order shall not give rise to any claim by one party against the other, if such failure or omission arises from an "Act of God" which shall include all acts of Natural Calamities such as fire, flood, earthquakes, hurricanes, pandemics or any pestilences or from civil strikes, compliances with any statute or regulations of the Government lock outs and strikes, riots, embargoes or from any other reasons beyond the control of the parties including the war (Whether declared or not) Civil War or State of Insurrection.

17. JURISDICTION:

All disputes arises hereto are subject to Jurisdiction of the Courts of Law at Katra, Reasi and Jammu. The Arbitration proceeding shall be conducted as per "The Arbitration and Conciliation Act, 1996.

18. Other Terms and Conditions:

- i) The tenderer shall not be entitled to revoke or withdraw their tenders or vary or modify after its submission.
- ii) The tenders shall be opened on the same day or any other subsequent day convenient to the authorities in presence of such tenderers who may choose to be present at the time of opening.
- iii) The tenderers furnishing the CDR/FDR for an amount less than the stipulated amount mentioned in the **Tender quoting the exemption as Small Scale Industries, MSMEs or any other reason shall not be entertained and the bid submitted shall be out-rightly rejected.**
- iv) Conditional, illegible, ambiguous tender(s) received after the stipulated date and time shall be out rightly rejected. **Furthermore, no increase in rates (of any sort) shall be entertained by Shrine Board during the rate contract or till the finalization of Fresh Rate Contract.**
- v) The quantities mentioned in the Tender Format are indicative in nature and can be increased / decreased substantially according to requirement from time to time during the currency of contract.
- vi) No increase in rate shall be entertained by the Board during the currency of Rate Contract. However, any change in the taxation by the Govt. shall be considered by the Board and based on the reasonability of the rates, decision shall be taken by the Competent authorities of the Board.
- vii) After the successful culmination of tender, if the approved bidders refused to comply with the rate approval order and subsequently the supply orders on account of any reason, the same firm/firms shall be **debarred from further dealing with the Board for a continuous period of 03 years and the stipulated CDR/FDRs of the firm shall be confiscated.**
- viii) These terms and conditions and any other communication exchanged by the SMVDSB with the Tenderer shall form integral part of the Rate contract / agreement which will be executed between SMVDSB and with the successful tenderer(s).
- ix) The Chief Executive Officer, SMVDSB, reserves the right to terminate the supply order / letter of award (LOA) during the period of its validity without assigning any reason thereof.

Sd/-
Dr. Gopal K Sharma
Asstt. Chief Executive Officer,
S.M.V.D. Shrine Board, Katra



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**
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E-mail: nes_purchase@maavaishnodevi.net, aceog@maavaishnodevi.net

Annexure – “A”

Technical Bid Format

The Bidder to submit the Technical Bid Documents as per the Eligibility Criteria at Clause – 2A in the following format indicating the **description of the documents submitted with Page No. in the Remarks column**:

S. No	Particular	Remarks (Description of the Documents submitted with Page No.)
(i)	Tender Fee: - Non Refundable Tender Fee of Rs. 1500/- (Rupees One Thousand Five Hundred Only) through NEFT which shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero) without which the tender/offer shall be rejected outrightly. In case of NEFT transfer, the bidder shall mention UTR No. in Remarks Column (Annexure – “A”).	
(ii)	Earnest Money Deposit: - The Earnest Money Deposit in the form of CDR / FDR pledged to FA/Chief Accounts Officer, SMVDSB, Katra amounting to Rs. 1,06,000/- (Rupees One Lakh Six Thousand only) drawn from any Nationalized / scheduled Bank or through NEFT which shall be deposited in the official account of SMVDSB Account No. 0235040500001804, IFSC – JAKA0KATTRA (“0” Zero) shall be uploaded along with Technical Bid documents on e-tendering portal. Hard copy of the EMD, in a separate envelope, shall be deposited via Registered Post or Speed Post in the office SMVDSB without which the offer submitted online shall not be considered. In case of NEFT transfer, the bidder shall mention UTR No. in Remarks Column (Annexure – “A”) (EMD in the shape of Demand Draft shall not be accepted.)	
(iii)	The copy of tender fees and EMD deposit shall be uploaded alongwith Technical Bid Documents on e-tendering portal without which the offer submitted by the participating bidder shall not be considered. In case of CDR/FDR, the hard copies shall be deposited in the office SMVDSB before the opening of Online Technical Bid without which the offer submitted online shall not be considered	
(iv)	Bidder's Credentials:- The bidders shall submit credentials of the firm as per Annexure – C	
(v)	GST Registration Certificate & PAN: - Self attested copy of GST Registration Certificate and PAN to be attached.	
(vi)	Experience / Past Performance:-	
a	The Bidder (manufacturer / Authorized supplier) should have regularly for atleast last three years ending 31 st March of the previous financial year, manufactured / supplied the material mentioned in the e-NIT with the same or higher specifications as per Annexure – A1 (supply orders to be attached along with a consolidated detail to be self attested). The bidder should have experience of more than 03 years in the manufacturing/trading of agarbatties.	
b	The bidders should have manufactured or supplied at least 60% of the estimated quantity of the similar product in at least one of the last five (05) years ending 31 st March (supply order to be attached).	
(vii)	Capability, Equipment & Manufacturing Facilities:	
	<u>The bidder must have an annual capacity to manufacture and supply at least the estimated quantity or higher (self certificate to be attached).</u>	

(viii)	<u>Financial Standing under all conditions:</u>	
a	<u>The average annual financial turnover of the "The Bidder" during the last three years, ending 31st March of the previous year should be 60% of the estimated cost of the product as per the annual audited balance sheet and profit & loss account of the relevant period duly authenticated by a Chartered Accountant. Copies of the ITRs for the last three (03) years to be attached. (The turnover of the sister concern firms / subsidiaries shall not be considered by Shrine Board). In case Balance sheet of FY 2024-25 is not audited or under process then Balance Sheet of FY 2021-22,2022-23& 2023-24 shall be consider. The bidder should have a maximum annual turnover of Rs. X (80% of our expected annual purchase value) and minimum Rs.Y (60% of expected purchase value) from the sale of agarbattis.</u>	
b	<u>Bidder (Manufacturer / Authorized supplier) should not have suffered any financial loss for more than one year during the last three (03) years ending on the 31 st March of the previous year.</u>	
c	<u>The Net Worth of the Bidder (Manufacturer / Authorized supplier) should not be negative on 31st March and also should have not eroded by more than 30% (thirty percent) in the last three years, ending on 31st March. Positive Net worth as on 31.03.2025.</u>	
(ix)	Declaration Certificate:- Declaration Certificate that no case is pending with the police / court against the bidder / firm / company /Agency and not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc. (as per Annexure – "D") .	
(x)	Submission of Signed and Stamped documents:- The bidder shall submit duly signed and stamped tender Document conforming the acceptance of Terms and Condition mentioned in the e-NIT.	
(xi)	No Deviation Certificate: - The bidder shall submit No Deviation Certificate as per format enclosed at Annexure – E .	
(xii)	Affidavit regarding supply of material:- Affidavit duly attested by Notary/1 st Class Magistrate in support of the supply of material during the rate contract Period or till the finalization of Fresh Rate Contract whichever is later.	
(xiii)	Submission of samples:- Each of the participated bidders shall have to submit 10 Nos sample of Abbarbatti with technical specifications as per Annexure "A1" duly signed with technical bid.	

I further affirm that I have read and fully understood the tender notice and agree to abide by all terms and conditions laid in the e.NIT, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or to carry on the contract to the entire satisfaction of the Shrine Board. I will be liable to the penalties under rules mentioned in the terms and conditions.

Yours faithfully,

Signature _____
M/s _____
Name of the Contact Person: _____
Contact No: _____
E-mail Id: _____



Office of the Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board, Katra.

Annexure "A1" (Technical Specifications)

S. No	Parameter	Required Specification	Remarks
1.	<i>Ingredient</i>	<i>Natural or nature identical</i>	-----
2.	Length of each Aggarbatti Stick (including pasted and bare part)	≥ 08 inch	Rate competition shall be based on price quoted per packet for the samples conforming to minimum prescribed specs (i.e no extra leverage for packs containing more than 08 sticks or sticks having length more than the specified 08 inches etc).
3.	Ratio of pasted/bare portion in each stick	Bare Portion $\leq 20\%$ Pasted Portion $\geq 80\%$	
4.	No. of Agarbatties in one packet	8 or more	
5.	Strength	The Sticks must be strong enough to stand upright and must not bend under their own weight.	Visual Inspection
6.	Uniformity of the coated portion	The application of the coating (paste) shall be reasonably uniform	For testing upto 10 sticks (the pasted portion only) shall be cut into three equal parts and weighed. The weight of each lot of 1/3 rd portion of 10 sample sticks must be uniform (not having a variation of more than 10 %)
7.	Aroma	The sticks shall give out pleasant aroma continuously while burning for its full length of the coated portion	Subjective judgement
8.	Consistency of burning	The Agarbatties shall burn continuously and shall not extinguish even once before burning of the coated portion.	-----
9	Smokes/fumes	The smoke/fumes produced as a result of burning the agarbatties shall not be irritating to the nostrils/eyes	Subjective judgement

Sd/-
(Dr. Gopal K Sharma)
Asstt. Chief Executive Officer,
S.M.V.D. Shrine Board, Katra



**OFFICE OF THE CHIEF EXECUTIVE OFFICER,
SHRI MATA VAISHNO DEVI SHRINE BOARD,**
Central Office, Jammu Road, Katra (J&K) – 182301
Fax: +91- 1991-232120 Tel.: +91-1991-23218

E-mail: nes_purchase@maavaishnodevi.net, aceog@maavaishnodevi.net

Financial Bid Format

Annexure – B

To,

**The Chief Executive Officer,
Shri Mata Vaishno Devi Shrine Board,
Central Office, Katra.**

Subject: e-NIT for Supply of Aggarbatti.

Ref. No: e-NIT No: CO/Pur/NE/588-II/1925

Dated: 09 - 09 -2025

UTR No: _____

CDR/FDR No: _____

Dear Sir,

I, _____ authorized representative of M/s _____
_____ hereby submit the e.tender for the **Supply of Aggarbatti as per the required specifications of SMVDSB or higher specifications along with 10 (ten) samples from time to time during the Rate Contract Period or till the finalization of Fresh Rate Contract.** The offered rates are NET inclusive of GST and other taxes **F.O.R Non Engineering Store, Banganga** are as under:-

S. No.	Description of Material.	Aprox. Annual Qty. Required	Net Rate per Pkt of Aggarbatti inclusive of GST & FOR Non Engg. Store Banganga, Katra
1	Aggarbatti as per specifications mentioned at Annexure - A1 at Bid document.	20,00,000 Pkts	

I further affirm that I have read and fully understood the tender notice and agree to abide by all terms and conditions laid in the e.NIT, which are being signed in token of my acceptance. In case, I fail to abide-by the conditions or to carry on the contract to the entire satisfaction of the Shrine Board. I will be liable to the penalties under rules mentioned in the terms and conditions.

Yours faithfully,

Signature _____

M/s _____

Name of the Contact Person: _____

Contact No: _____

E-mail Id: _____

(ON THE LETTER HEAD OF THE FIRM)

DECLARATION

I / We hereby declare that no case is pending with the police / court against the bidder / firm / company (Agency). Also, I / We have not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court etc.

Seal and Signature of the bidder

Place:

Date:

(ON THE LETTER HEAD OF THE FIRM)

Ref. No: CO/Pur/NE/588-II/1925

Dated: 09.09.2025

NO DEVIATION CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions mentioned in the e.NIT. We hereby undertake and confirm that we have understood the specifications properly and shall supply the material to SMVDSB during the Rate Contract Period or till the finalization of Fresh Rate Contract whichever is later.

Seal and Signature of the bidder

Place:

Date:

(ON THE LETTER HEAD OF THE FIRM)

BIDDER'S DETAIL

Name of the Supplier / Party / Firm		
Name of the Authorized Representative		
Mailing Address:		
Phone/Landline No		
Mobile No.		
Fax No.		
E-mail Address		
Website Address (if any)		
Bank details for payment through NEFT / RTGS	Name of the Bank:	
	Branch	
	Account No	
	IFSC Code	
	MICR No	

Note: Submit a cancelled cheque for verification of above bank details.

Seal and Signature of the bidder

Place:

Date:

Important Instructions to the Tenderer(s):-

- a) The firms participating in the said e.NIT are requested to furnish the name of the Brand / Make to be supplied by them without fail.
- b) Each specification must be quoted in the same format and order of sequence as mentioned in the tender document and specify/indicate the verification document from the product data sheet against each column.
- c) When required information other than those in the data sheets should be provided as a separate document and should refer to the specific sections being addressed.
- d) When standard vendor data sheet disagrees with bid, clarifications should accompany necessarily.
- e) In absence of data sheet provided by the tenderer(s), the decision of the technical committee shall be final and binding on the tenderer(s).
- f) Representation, if any, related to financial bid(s) shall have to be made within 10 days from the date of opening of financial bids and thereafter no representation whatsoever shall be considered.
- g) The tenderer(s) shall be bound to provide benchmark supply order copy of institutions if asked by SMVDSB.
- h) If at any stage, any dispute arises between the tenderer(s) and **SMVDSB**, the terms and conditions of the NIT shall prevail over the offer of the tenderer. Further the tenderer submitting his tender would be deemed to have considered and accepted all the terms and conditions. No enquiries (verbal or written) shall be entertained in respect of acceptance or rejection of the tender.
- i) If during the processing of the NIT or during the currency of the contract, the offered item(s) are upgraded or a new variant/model is introduced then the participating tenderer(s) shall be bound to supply the upgraded/improved version if asked by SMVDSB free of cost.
- j) In no case plea of discontinuation of the quoted/approved item(s) or any other issues with regard to quality controls etc. shall be accepted & therefore the participating companies are advised to ensure quoting of such item(s) only which are of standard quality & those which are not likely to be discontinued till the currency of the contract.
- k) Also if the equipment/technique etc. has been mentioned against the tendered item(s), then in such case it shall be implied that the participating company(s) have quoted item(s) fully compatible to such equipment/technique.
- l) The tenderer(s) should quote against the unit size indicated in the BOQ for each item(s), Further the item(s) which comes in different sizes, it shall be construed that the rates for all such sizes is same irrespective of the size unless otherwise mentioned explicitly.